

Ethics Regulations for the Bulletin of the Center for Special Needs Education Research and Practice, Hiroshima University

Chapter 1 General Provisions

Article 1 (Purpose)

The purpose of these regulations is to establish ethical standards for the editing and publication of the Bulletin of the Hiroshima University Center for Special Needs Education Research and Practice (hereinafter referred to as “the Bulletin”), ensuring the fairness, transparency, and reliability of research outcomes.

Article 2 (Scope of Application)

These regulations apply to all individuals involved in the submission and editing of manuscripts for the Bulletin.

Chapter 2 Ethical Standards

Article 3 (Explanation and Consent)

A clear and thorough explanation of the study’s objectives and other relevant details must be provided to the individuals, organizations, and communities involved in the research, and their informed consent must be obtained before the study proceeds.

Article 4 (Ethical Considerations)

1. For research requiring ethical considerations, the research must be reviewed and approved by the relevant ethics committee.
2. If reviewed by an ethics committee, the name of the approving committee and the approval date (in Gregorian calendar format) and reference number must be clearly stated. Approval must also be obtained from related organizations and responsible parties regarding the use of data and materials.
3. Personal information and proper nouns must be anonymized, and relevant legal regulations must be observed.
4. Regardless of whether it is publicly available, the source must be clearly cited for any charts, data, or text created by others that are used in the manuscript, and appropriate permissions must be obtained as necessary.

Article 5 (Prohibition of Plagiarism, Fabrication, and Falsification)

Plagiarism of others’ research, as well as fabrication, falsification, or tampering with research data, is strictly prohibited.

Article 6 (Publication of Research Outcomes)

When publishing research outcomes, due consideration must be given to the social

significance and impact, and the researcher must take full responsibility for the publication.

Article 7 (Prohibition of Duplicate Submission)

Duplicate (or multiple) submissions of the same research outcomes for original publications are prohibited.

Article 8 (Copyright of Published Manuscripts)

1. The copyright for manuscripts published in the Bulletin belongs to the Hiroshima University Center for Special Needs Education Research and Practice.
2. As a general rule, manuscripts published in the Bulletin may not be resubmitted to other journals.

Article 9 (Addressing Conflicts of Interest)

To ensure the fairness and reliability of research, any relationships with organizations that may involve conflicts of interest must be appropriately acknowledged and managed (if applicable).

Chapter 3 Editorial Standards

Article 10 (Responsibilities of the Editorial Board)

1. The Editorial Board shall make decisions on the acceptance or rejection of submitted manuscripts through fair and transparent procedures.
2. The Editorial Board may request revisions or additions to manuscripts as necessary.

Article 11 (Fairness in Peer Review)

The Editorial Board and reviewers must conduct peer reviews with ethical consideration, ensuring fairness and impartiality.

Chapter 4 Revision of Regulations

Article 12 (Revision of Regulations)

Any revision to these regulations must be approved by a resolution of the Center Meeting.

Supplementary Provisions

These regulations shall come into effect on April 1, 2025.